

DfE guidelines and Kings detailed provision across the tiers

- The position of the **UK Government** is that schools will remain open if possible. It has identified 4 tiers of response to rates of infection:
- **Tier 1** – Specific areas are subject to local restrictions. Within this context Colleges should remain fully open to all students, full time, with face coverings required in corridors and communal areas for students in Year 7 and above. Local authority and national leaders will take all other possible measures, including implementing restrictions on other sectors, before considering restricting attendance in education.
- **Tier 2** - If all other measures have been exhausted, Tier 2 would advise secondary schools in a restricted area to use rotas to help break chains of transmission of coronavirus.
- **Tier 3** – Secondary Colleges will remain open for vulnerable and critical worker children and selected year groups as identified by the DfE.
- **Tier 4** – At this point, schools would introduce remote learning full time for wider groups of students, with vulnerable children and children of critical workers continuing to attend.
- Partial closure: In addition to the government’s tiers, schools may suffer staff shortages to such an extent that partial closure must be considered. Response would be in line with Tier 2 planning.
- Remote Learning - The government asked Schools in July to ensure they were able to provide high quality remote education that mirrors in-College education in case any students were required to self-isolate or local restrictions were needed. These plans should extend to rotas if required.

Kings International College

Curriculum Provision

- **Tier 1** – existing provision September 2020.
- **Tier 2** – Ks3 and Ks4 students **in College** will follow a **full timetable**, taught by their timetabled staff. Ks3 students learning **from home** e.g. on a rota basis, will experience a mixture of blended learning i.e. pre-recorded video lessons and live lesson support. Ks4 students learning **from home** will be provided Microsoft Teams lessons for each of their GCSE subjects.
- **Tier 3** – as per the above.
- **Tier 4** – Only vulnerable and critical worker children to attend College. Ks3 students would follow an adapted timetable of blended learning, with Ks4 students provided Microsoft Teams lessons for each of their GCSE subjects.

Pastoral Provision

- Tutors of all year groups to run tutorials each Monday, Wednesday & Friday. Any themed assemblies would also run on these days.
- Every vulnerable child assigned a member of staff, who depending on need, will liaise with the child and family at least 1x week.
- Full safeguarding provision and response maintained.

<p>Aims & Context of Kings plan</p>	<ul style="list-style-type: none"> • The College has a Virtual section on its website for staff, parents and students to visit in order to access important information, updates and messages. We endeavour to ensure that language and instructions are simple and clear. • The College’s contingency plan has taken into consideration staff well-being. Line managers’ i.e. middle leaders and senior leaders, will check on the well-being of their team at least once a week, supporting staff where possible and passing up concerns and barriers beyond their capacity. • The plan is dependent on all staff having quality access to ICT, equipment and learning platforms. The network is undergoing a re-build over the October half term and so there is the potential around this time for disruption to provision. • The safeguarding and well-being of our children remains our number one priority and so weekly meetings, either face to face following Covid guidelines or remotely via Teams, will run for all our vulnerable students. Meetings will be run by the DSL, DDSL, members of the Safeguarding team or senior staff. • In the result of class, year group or whole College closure, Kings International College will transition immediately to a blend of online remote learning via Microsoft Teams and pre-recorded video lessons. There will also be the need to access and utilise ShowMyHomework. • The small number of homes without internet access will be provided with a pre-paid Wi-Fi dongle and PP students will be provided with a laptop or Chromebook. • In order to safeguard both staff and students during remote learning, staff training for all teachers has been provided and all lessons are recorded. • In the case of an individual self-isolating, students are directed to the website where work is set for all year groups. If there are any concerns the tutor will be the first point of contact for the pupil and parents/carers. • Unless a child is unwell or self-isolating, all vulnerable and key worker children will be offered on-site provision by the College in the case of closure. Provision will be suitably staffed, include where possible TA support, as per the tiered responses on page 1.
<p>Key expectations to enable learning & teaching to continue as effectively as possible</p>	<ul style="list-style-type: none"> • Students will need access to the internet, via a laptop, smartphone or other web based device. • Families without internet access will be provided a pre-paid Wi-Fi dongle so that remote learning can continue. • The College will provide a weekly timetable for all students. This timetable will follow the normal College timetable so that students can plan their day accordingly. Lesson time, however, will be reduced to 40 minutes. • Students to complete all work set to the best of their ability and that all work set must be completed. • Remote learning will take the form of either Microsoft Teams lessons or pre-recorded video lessons. On request, the College will provide a small number of families a paper pack of learning materials, available to collect from the College reception. • The College will maintain regular contact with parents via Microsoft Teams or through SchoolComms. • The College will monitor the engagement of students’ learning, following up issues identified by either the College or the family.

Safeguarding and pastoral care	<ul style="list-style-type: none"> • Statutory provision of care will continue to be provided. • There will be a member of the safeguarding team available at all times. • Through CPOMS, all safeguarding entries will be monitored and where necessary, acted upon. • Tutors will be in contact and speak with students during Monday, Wednesday and Friday tutorials. Where deemed necessary, tutors/Heads of Year or Heads of Key Stage may need to make contact with individual pupils and families outside of these tutorials.
Our staff will...	<ul style="list-style-type: none"> • Provide daily or weekly learning activities that will be shared on the Colleges' website and in the respective child's year group area according to the published timetable. • Provide feedback to students twice a week whilst they are working at home. • Set work via Microsoft Teams or through ShowMyHomework. • Be available at designated times to respond to student questions about the work or to provide feedback. • Assess work that is submitted, providing feedback through Microsoft Teams or ShowMyHomework. • Contact parents if their child is not completing their College work or if their standard of work has noticeably decreased. • Monitor the academic progress of students with and without access to the online learning resources and arrange strategies for support accordingly.
Our students will...	<ul style="list-style-type: none"> • Check their class TEAMS at 8.45am every day to view their allocated work. • Watch all of the learning videos or join the remote live learning sessions on Microsoft Teams, taking a full and active part in them as per the published timetable. They should complete all work to the best of their ability. • Complete the learning set by their teacher each day and upload their work as requested by the teacher through Microsoft Quizzes or ShowMyHomework. • Use online resources such as Hegarty Maths, Tassomai or other resources provided by the College.
Required support from parents	<ul style="list-style-type: none"> • Establish a clear routine with each child using the timetable and the daily learning set. • Read all communications that come out from the College to ensure they are fully aware of College news. • Adhere to the remote learning policy during periods of remote learning. • Ensure that their child is available to learn remotely according to their normal timetable and that College work is completed on time, to the best of their child's ability. • Ensure that their child is familiar with the expectations for remote learning and that any absences are reported accordingly. • Ensure courtesy and politeness to any member of staff within any communication.
Assessment and feedback	<ul style="list-style-type: none"> • Assessment and feedback of a child's progress and understanding will predominantly be through Microsoft quizzes. Where a learning task has been set through ShowMyHomework, feedback will be provided through this same platform.
Vulnerable students and key workers	<ul style="list-style-type: none"> • In light of a class or year group bubble, or in the event of a whole College closure, where possible the College will remain open for Key Worker children and vulnerable children. They will be placed into bubbles and staffed accordingly. They will complete all remote learning set by their class teachers on computers provided by the College, or if preferred, on own devices brought in from home.

Communication	<ul style="list-style-type: none">• The primary platform for communication home will be SchoolComms. Other methods could include phone calls, video calls e.g. Microsoft Teams, email or letter home. If the College deems a child potentially vulnerable and visual confirmation that a child is safe, a home visit following Covid guidance procedures will be made.
Key contacts	<ul style="list-style-type: none">• For support and queries when working remotely away from school, students and parents should email studysupport@kings-international.co.uk .