



Approved by: FGB	Date: 9th May 2019
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Status and Review Cycle	3 yearly
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Person(s) responsible	Lisa Bowman
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Last reviewed on:	9 th May 2019
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Next review due by:	9 th May 2022
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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests - Procedure

A provider wishing to request access should contact Mrs L Bowman, Careers Coordinator, Telephone: 01276 683539 x 212 Email: l.bowman@kings-international.co.uk.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Careers tutor time provision Start Profile	Careers tutor time provision Start Profile Kidzania Trip – PD Day	Careers tutor time provision Start Profile
Year 8	Careers tutor-time provision Start Profile PD Day activities	Careers tutor-time provision Start Profile PD Day activities Enterprise Day – Giving Nations	Careers tutor-time provision Start Profile PD Day activities
Year 9	Start Profile PD Day activities	KS4 options event Start Profile PD Day activities Structures Challenge – Engineering The Little Interview	Tutor group opportunities combined with PD Days Assemblies FCOT Careers Fair Start Profile PD Day activities
Year 10	Assemblies and tutor group opportunities combined with PD Days Introduction to KS4 and colleges evening	Work experience preparation sessions – PD Days 1 week work experience	Assemblies and tutor group opportunities combined with PD Days Start Profile

	Work experience assembly Modular Engagement Programme - Army	Start Profile Career Interviews FCOT workshops Merrist Wood Workshops Farnborough Airport TAG Competition Apprenticeship Assembly – ALPS Personal Finance Skills	PD Day activities Army Modular STEM Competition
Year 11	The Big Interview – PD Day McLaren Work Inspiration Day	Apprenticeship Assembly – ALPS Oxbridge Talk Farnborough 6 th	

Please speak to our Careers Manager to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.