



Minutes of the meeting of the Governing Body held on Thursday 18th July 2019 at 4.00 pm.

Governing Body:

Name	Initials	Position	Type	Attended
Jenny Tuck	JT	Chair	Co-opted Governor	Y
Charlotte Morley	CM		Co-opted Governor	Y
Jo Luhman	JL	Head	Ex Officio	Y
David Barter	DB	Vice Chair	Partnership Governor	Y
Graham Rudd	GR		Parent Governor	N
Martin Sands	MS		Local Authority Governor	Y
Leticia Welmers	LW		Staff Governor	Y
Susan Belgrave	SB		Parent Governor	N
Eamon Lally	EL		Parent Governor	Y
Phil Virgo	PV		Parent Governor	Y

In attendance:

Jennie Morgan	JM	Clerk to Governors
Katie Clarke	KC	Bursar

	TOPIC	ACTION
1	APOLOGIES FOR ABSENCE Apologies for absence were received and accepted from SV . GR sent his apologies post meeting. EL will be late.	
2	DECLARATION OF INTEREST There were no new declarations of interest.	
3	CHAIR'S ACTIONS No emergency actions have taken place since the last meeting.	
4	STUDENT LEADERSHIP TEAM This item has been postponed to the Autumn Term.	
5	MINUTES OF THE MEETING OF 20 JUNE 2019 The minutes of the last meeting were signed and agreed.	

6	<p>MATTERS ARISING FROM THE MINUTES</p> <p>JM has updated GR and vice-chair on the website.</p> <p>JT is proposing to run an introduction to governance course in-house so that SB and EL can attend as well as two new possible governors.</p> <p>A reminder for governors that Angela Bradshaw is in on 2nd September.</p> <p>“Business” to be added to FGB agenda.</p> <p>JT will be the governor who attends attendance meetings initially and PV will shadow. The first meeting will take place with the inclusion officer and will be target setting in the autumn term tba.</p> <p>LW arrived at 16.12</p> <p>JL has completed the team around the school action plan and JT will complete a Governors’ action plan by September.</p> <p>In terms of the administration review, under key priority 2, DB did a paper study and the results were not significant. We will interview selected administration staff on 2nd September. We have identified as a priority that we need more support in finance to free KC up to do more strategic work.</p> <p>Governors noted that as the school grows we will have a bigger budget which will need more administration and we need to get finance and teachers sorted.</p> <p>KC commented that looking at more changes means improvements in the school but takes time.</p> <p>EL arrived at 16.20</p> <p>See part 2</p>	JM
7	<p>HEADTEACHER REPORT</p> <p>JL apologised that the year 10 mock results are not here. This is due to a staff member’s absence and the data is not in yet.</p> <p><i>Governors noted that geography results are not impressive.</i></p> <p>School replied that it is a concern - especially geography in year eight.</p> <p><i>Governors commented that around three years ago geography results were significantly lower than predicted. Governors made it clear at the time that they did not want any surprises.</i></p> <p>School replied that in year nine 100+ children have chosen geography but we are struggling to get 2 classes in history.</p> <p><i>Governors noted the link between literacy and history and having to write for A-levels and university.</i></p> <p>School answered that they are positive that geography and history know that.</p> <p>Middle leaders looked at all the subjects with colour coding and saw problems in geography. Due to the timetable one geographer has 80% of the classes in year 8. We are buying a new data tool ‘formatrix’ to further look at data.</p> <p><i>Governors said that hopefully results will be fine but if not can we still look at individual papers?</i></p> <p>School answered yes. Year 11 results and progress 8 will not be great and some students do not have 8 subjects. Year 10 has the same problem with poor attendance and 15 imports from other schools. We think the current year 9 will</p>	JT

	<p>start to see changes and year 7 coming in in September have a standardised score of 102 with 84 girls coming in. The cohort profile is changing over time</p> <p><i>Governors noted that it is always good to have reasons and helpful for governors to have an item on the weaker subjects to see what is happening. They suggested that heads of department could do a presentation at Education and Standards meetings in the autumn term and beyond.</i></p> <p>School answered that each department is doing an action plan.</p> <p><i>LW, as staff governor, noted that it would be good in November to bring evidence of what is working and what is not working so well on the action plan thus informing governors and giving them an opportunity to ask questions.</i></p> <p><i>Governors also commented that this would reinforce accountability.</i></p> <p><i>LW answered yes and that such scrutiny would provide the option to ask for support.</i></p> <p><i>JT asked if it should be at the education and standards meeting.</i></p> <p>JL replied yes.</p> <p><i>Governors noted that it is easy to write a plan but “no plan survives first contact with the enemy”. Some action plans provided for governors for this meeting seem a bit soft and there is a lack of evidence as to why some things have been put in.</i></p> <p>School answered that these subject action plans are based on the key priorities identified by Ofsted and the TAS</p> <p><i>Governors asked if they are based on what OFSTED said we must do e.g. in English working with the more able and encourage them to take more risk - there is no sense that this would work.</i></p> <p>School replied that we don't know if things will work. We can choose them and measure the impact and alter as we go.</p> <p><i>Governors stated that evidence of why these goals have been chosen would be helpful.</i></p> <p><i>LW noted that a lot of actions are due to previous expertise as teachers and it would be over work to tell governors why they have been chosen. The focus should be on outcomes and whether it is successful or not.</i></p> <p>School noted that the English action plan was written by an OFSTED inspector and school improvement partner and we cannot justify every action.</p> <p><i>Governors commented that this action plan looks slightly off the shelf and couldn't see how it was specific to Kings.</i></p> <p>School answered that every single member of staff will be doing things differently although, for instance, every department wants to stretch every more able student.</p> <p><i>Governors said that they are more concerned to see where OFSTED have said we are falling down and how to resolve that.</i></p> <p>School answered e.g. OFSTED said our students should make progress so we need improved attendance, parental engagement, improved teaching and learning, homework etc. We have tried to break this down into four things so inside those four priorities it is slightly different for each subject.</p> <p><i>Governors stated that geography is falling every year.</i></p> <p>School answered that we would expect geography to look at different exam boards and would not expect them to justify it within the action plan.</p> <p>This will be looked at in further detail at the Education and Standards meeting.</p> <p><i>Governors also noted the term ‘legacy students’ and wanted to understand two things; what prevention work was being undertaken with years 7, 8 and 9 and the acute work being undertaken with year 10. There seems to be a sort of idea that a culture of learning at the bottom of the school is emerging but what happens now with year 10?</i></p>	
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	<p>School replied that we are moving to heads of year and changing the focus in terms of the year group being supported and managing academic focus. Heads of Key Stage are also writing an action plan. There is also an attendance plan and we have added a fifth set in Science and Maths. One of the biggest impacts last year in year 11 was the progress of the smaller sets.</p> <p><i>Governors suggested that we maybe need to look at this plan once it is in action and do some post project analysis to include if there was a better target/objective/way of doing it to achieve better outcomes.</i></p> <p>See Part 2</p> <p>The Team Around the School continues - the first meeting was very rigorous. There will be meetings every six weeks.</p> <p><i>Governors asked if the school found this meeting useful.</i></p> <p>School answered that BG and TB probably did. JL already knew what was wrong but we are now getting coaching, an SEND review, CPD to be vigorously questioned. It is good to have a challenge on a regular basis and we can bring other people into that meeting to have the challenge. If OFSTED come Bindi will be there to evidence progress against targets.</p>	
8	LOTTERY SIGNATORIES JL, LW and JT will be the governors who sign the lottery agreement.	
9	YOUNG CARERS POLICY The policy should refer to all staff rather than just teachers. JL will check if it should be a policy, a procedure or a protocol. Governors ratified the policy with the amendment above.	JM JL
10	AOB There is a health and safety check due in February 2020 - EL will undertake. MS is happy to carry on with the careers monitoring. DB will continue as safeguarding. He had a meeting a couple of weeks ago which is yet to be written up. DB has noticed that fewer children have open cases - Surrey have raised the bar but there are still just as many vulnerable children. DB checked the single central Record when he was in. JT met with GG and new line manager BG and will write up that meeting. LW will write up the Pupil Premium minutes from her meeting with BG. All governors need to participate in learning walks and everyone should do one next year. SFVS- CM has booked to go on the training and EL will speak to CM.	EL DB JT LW EL

	<p>There is the Surrey Governors Association conference on 2nd November.</p> <p>DB told governors that apparently there was a meeting re SAFE. It is probably worth some Kings governors going. Governors have argued that it cannot just be headteachers who are informed about the support that will be available from Surrey schools - Governors have been told nothing about SAFE.</p> <p>We have a new governor coming on board in September. She is an ex-teacher and her name is June Phillips. She will sit on the Education and Standards committee.</p> <p>JT has a phone call with Nisha Tank tomorrow about the possibility of becoming a governor. If anyone knows of anybody else who may be interested please let JT know. We could also put out a request for new parents to be parent governors.</p> <p>JL told governors that one member of staff had said how amazing governors are giving up their time and thank you so much it is appreciated.</p>	
12	<p>DATES FOR NEXT YEAR</p> <p>These were circulated on the agenda.</p>	

Signed:

Chair of Governors:

Date:

Professional Negligence Statement

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

Confidentiality Statement

Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of governing body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.