



Minutes of the meeting of the Governing Body held at Kings on Wednesday 13th July 2022 at 4pm.

Governing Body:

Name	Initials	Position	Type	Attended
Jenny Tuck	JT		Co-opted Governor	Y
Jo Luhman	JL	Head	Ex Officio	Y
David Harrison	DH		Parent Governor	Y
Paul Jackson	PJ		Partnership Governor	N
June Phillips	JP		Co-opted Governor	Y
Vivienne Morell	VM		Staff Governor	N
Keith Dixon	KD	Chair	Co-opted Governor	N
Kel Finan-Cooke	KF		Community Governor	Y
Owen Gardner	OG		Co-opted Governor	Y
Damon Wilson	DW		Parent Governor	Y

In attendance:

Jennie Morgan	JM	Clerk to Governors
Steph Reid	SR	Responsible for student leadership teams

	TOPIC	ACTION
1	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received and accepted from KD and VM.</p> <p>PJ did not attend the meeting.</p>	
2	<p>STUDENT AND JUNIOR LEADERSHIP TEAMS</p> <p>The student and junior leadership teams presented to the governors their ideas and plans for the next year.</p> <p>OG arrived at 16.15</p> <p><i>JT said that they had both mentioned carrying out surveys and asked if they had the support of their friends and peers to action their plans.</i></p> <p>S and JLT replied that the feedback has been everyone wants to up the amount of community within the school.</p> <p><i>DW commented he hopes the senior leadership team with joining with any staff versus student matches!</i></p> <p>JL stated that Covid is what broke the house system in the first place but she sees the issue here as being why this year group is so low on boys in the student and junior leadership teams.</p>	

	<p>The teams replied that possibly boys cannot be bothered and maybe feel that things they won't become taken into consideration or that it is not a cool thing to do. JL asked if these members of the team could maybe promote how this makes you stand out in things like college applications.</p> <p><i>KF suggested that students could look at the youth parliament locally and she will send the link.</i></p> <p>JL also suggested we could get local student leadership team together to discuss issues within Surrey Heath.</p> <p><i>JT asked about the suggestion from the teams that the rewards policy needs to be changed.</i> JL told governors that we have a new assistant headteacher starting in September whose focus will be re-launching a house system and looking at the rewards system.</p> <p><i>DH commented that the focus on building community is aligned to last year's SLT.</i> JL noted that they didn't do as much as they could due to exams and the issues surrounding their content but having the backup junior leadership team should stop there being any kind of issue once the senior leadership team moved to exam time. SR noted that she will make them accountable.</p> <p>JT said that it would be nice for the teams to come back after Christmas and report how things are going.</p>	<p>KF</p> <p>SR</p>
<p>3</p>	<p>DECLARATIONS OF INTEREST</p> <p>There were no new declarations of interest.</p>	
<p>4</p>	<p>CHAIR'S ACTION/S</p> <p>OG told governors that yesterday a year 8 child was permanently excluded primarily due to safeguarding and behavioural issues. He has an EHCP and we had previously said we couldn't meet to meet his needs before he joined in year 6 and also the three times it has gone back to governance board.</p> <p>There are very hot rooms, particularly in the tower block, which got to 30° yesterday. OG has run a test of putting some reflective film on one of the windows and it has made a difference. It will cost £4200 to do the entire block and this would be additional to the refurbishment budget. There is no maximum temperature in the UK. This cost was agreed.</p> <p>We recently had a public speaking competition with governor representatives on different days. The theme was a one-minute rant as a practice for GCSE English orals. The best in the year group did it in front of the whole year group and a panel of judges.</p> <p><i>JP told governors that there were many rants about uniforms and students have very different ideas regarding their uniform and are not happy about some aspects of it.</i> OG stated that one idea is for us to survey the student body and gather their thoughts and then delegate to the school to operate.</p>	

	<p>JL stated that hopefully the survey will be done before the summer holidays. We have a second hand uniform sale after school next week - one big issue is that we have no PTA. Perhaps we could call it something different like a permanent volunteer group who are DBS to help out when we need them.</p> <p>The survey will go ahead and a letter in September regarding more governors and parent volunteer group.</p> <p>It was noted that nobody from the governing body has undertaken staff disciplinary training.</p> <p>Governors asked for the safeguarding training in September to take place prior to the first meeting.</p> <p>JM to send inset day timetable to governors.</p>	<p>JM</p> <p>JM</p> <p>JM</p>
5	<p>MINUTES OF THE MEETING OF 24TH MAY 2022</p> <p>The minutes were agreed and signed.</p>	
6	<p>MATTERS ARISING FROM THE MINUTES</p> <p>There were no matters arising.</p>	
7	<p>RESOURCES UPDATE</p> <p>DH gave a verbal update on items contained in the minutes from the last resources meeting including; disability ramps, budget, energy.</p> <p>JL told governors that Hampshire schools have been given £40,000 towards their energy bills.</p> <p>Other things discussed in resources was the support staff pay increase. The teachers' pay rise is yet to be built in as KL is currently doing the maths, and also discussed was a £1 per calendar month pay rise to re-index pensions for a group of people.</p>	
8	<p>HEADTEACHER REPORT</p> <p>Regarding the questions on the spreadsheet:</p> <p>Year 10 interventions continue and we have pulled year 10 exams forward to better plan for September. We have a girl-boy problem and an apathy of engagement with the boys. We had children who did not attend any exams or who turned up late to every exam. We have parents saying that mental health is more important than GCSE's and we will have pockets of results for children who have missed exams.</p> <p>We will hold our key stage 4 evening in September and one possibility is that we will ask ex year 11 student leadership team to speak at this event.</p> <p>JL told governors that she needs to make them aware of the impact of the outliers - children waiting for specialist provision. We may get one of those off roll soon. We also have a non-attender who has not been in since July. We requested this year to remove three children from our results.</p>	

	<p>These outliers will continue to affect our results – it is ongoing we have 4 year 8's who will only take one English qualification rather than literature and also a humanities course and a food course. JL reiterated that the progress 8 score will be lower due to this.</p> <p><i>JT queried if we could get together with other schools to create an alternative provision.</i> JL confirmed this has been discussed between Surrey Heath heads.</p> <p><i>OG asked what can be done strategically.</i> JL commented that we have previously thought of inviting these students to meeting with governors 1-1 or 2-1 and laying out the potential outcomes of this kind of behaviour.</p> <p>It was noted that the current year 10 was capped and we have not had issues with the cohort changing.</p> <p>Regarding exclusion issues we have come down hard on racism and vaping.</p> <p>Questions and answers have been added to the minutes from the spreadsheet.</p>	
9	<p>SEMH POLICY</p> <p>The SEMH policy was agreed.</p>	
10	<p>SAFEGUARDING AUDIT</p> <p>An error that DH found has been changed. To be added; safer recruitment training has been completed by JP, OG, KD, and JT.</p>	
11	<p>AOB</p> <p>A Governors agreed to the school fund signatories being; Joanne Luhman - Headteacher Bruce Guyett – Deputy Headteacher Martin Byrne – Assistant Headteacher Melanie Rodgers – Assistant Headteacher Lisa McCarthy – Assistant Headteacher SENDCo Emma Smith – Assistant Headteacher And the rules being; Any 1 signatory for payments below £250 And 2 signatories for payments £250 and above</p> <p>B OG suggested that it may be worth having a second safeguarding governor and it was agreed that this would be DW.</p> <p>C The resources terms of reference were agreed.</p> <p>D At the next meeting we will nominate an attendance and pupil premium governor as JT is leaving.</p> <p>E PJ is the data protection governor.</p>	JM

F	Governors were given an update on their investigation into the parking on Watchetts Drive and it was decided that no action was to be undertaken at this time aside from writing to the transport company asking if they can use the bus stop on the Frimley Road.	JL
G	HC has left the governing body and was thanked in her absence for her contribution.	
H	Looking at recruiting new governors we would focus on HR, data, IT, cybersecurity.	
I	JP told governors she met with BG regarding equality diversity and inclusion at the end of June and has uploaded her report of the meeting. In her opinion Kings is doing the best it can and she has twice come in and witnessed the policy in action.	
J	KF stated that she really approves of the 4 pm meeting time and asked if a vote could be undertaken as this makes more sense. This will be actioned.	JM
K	All of SLT will be invited to the first FGB of the year on 8th September and we will conduct a walk around the site as well.	JM
L	Lastly, JT is leaving the governing body after many years of service to Kings. She was thanked for everything she has done with the governing body and always being there on the end of the phone and for her wealth of information regarding SEN issues. JT told governors it's been a privilege and a pleasure and she then agreed to be an associate governor.	
	DATE OF NEXT MEETING	
	tbc	

Meeting closed at 17.45

Signed:

Chair of Governors:

Date:

Professional Negligence Statement

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

Confidentiality Statement

Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of governing body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.