



Minutes of the meeting of the Governing Body held at Kings on Tuesday 7th February 2023 at 5.30pm.

Governing Body:

Name	Initials	Position	Type	Attended
Jo Luhman	JL	Head	Ex Officio	Y
David Harrison	DH		Parent Governor	Y
Paul Jackson	PJ		Partnership Governor	Y
June Phillips	JP		Co-opted Governor	Y
Vivienne Morell	VM		Staff Governor	Y
Keith Dixon	KD	Chair	Co-opted Governor	Y
Kel Finan-Cooke	KF		Community Governor	Y
Owen Gardner	OG		Co-opted Governor	Y
Damon Wilson	DW		Parent Governor	N

In attendance:

Jennie Morgan	JM	Clerk to Governors
Mel Rodgers	MR	Deputy Headteacher
Marianne Trowbridge	MT	Teacher
Jess Nunns	JN	Teacher

	TOPIC	ACTION
1	<p>TEACHER TRAINING PRESENTATION</p> <p>MTR and JNU presented information on teacher training and mentoring routes at Kings and the behaviour support group.</p> <p>MTR and JNU left the meeting at 18.29</p>	
2	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received and accepted from DW.</p>	
3	<p>DECLARATION OF INTEREST</p> <p>None.</p>	
4	<p>CHAIR'S ACTION/S</p> <p>See part 2</p>	
5	<p>MINUTES OF THE MEETING OF 6 DECEMBER 2022</p> <p>The minutes were agreed and signed.</p>	

6	<p>MATTERS ARISING FROM THE MINUTES</p> <p>Safeguarding audit numbers will go into the report.</p> <p>PJ is collating safeguarding records of training etc.</p>	
7	<p>SAFEGUARDING</p> <p>JL told governors that the audit had been sent to Surrey County Council on 9th January. There were no outstanding items.</p> <p>We have just signed off on new safeguarding software to monitor internet usage – SENZO. This is better than Fortiguard. As soon as the AB Tutor contract finishes in May we will get the uplift to SENZO.</p> <p>Surrey have said they will pay for an upgrade to the CCTV.</p> <p>DSL – Mel Rodgers is now trained and Emma Batterbee is starting her training. We have an advert out for an S8 behaviour manager / DSL.</p> <p><i>PJ asked if we are doing anything for internet awareness week.</i> JL replied that this is being addressed in computer lessons. The Mental Health Awareness week will be dealt with by the mental health team.</p> <p>We now have one looked after child who we have escalated through the FAST process and is now living miles away from home he has both SEN and communication needs.</p>	
8	<p>RESOURCES UPDATE</p> <p>DH told governors there has been one Resources meeting since the last full governing body on 25th January. We looked at the health and safety and medical report as well as the data protection report. The FMR is looking better than expected.</p> <p>We have a plan in place for DH and JP to answer the SFVS together and have seen the risk assessment for strike action.</p> <p>JL told governors that we are expecting 5 teachers to be off.</p>	
9	<p>HEADTEACHER REPORT</p> <p>JL has uploaded the full CATS report. We have 45 EAL students in year 7 and 13 in year 8. Staff are struggling to deliver the curriculum to some of these children due to language barriers.</p> <p>MR told governors that CPD sessions are in place and one running next half term will be an introduction to EAL.</p> <p>Looking ahead to the September 2023 cohort we will have strategies in place for EAL students, it will become an extra layer and part of the curriculum and planning.</p> <p>JL informed governors that there is a real mix of languages. <i>KD asked how school would approach that language barrier.</i></p>	

	<p>JL answered that we are buying tablets to use Google translate. Some teachers have keywords on their PowerPoints translated. We will bring the language issue alongside the reading age and cognition issues.</p> <p>JL is currently teaching maths to a cohort of year 8 students who have low levels of reading and cognition.</p> <p>We have spent £5000 on reader pens in the last 18 months.</p> <p>The children are mostly coming in from the same schools and the schools are aware of what the issues are.</p> <p>We need a 3 year literacy plan for SEN EAL and a reading programme to deliver what our students need- we are looking at Think Read which costs £25,000 for 3 years but don't think it would work with EAL.</p> <p><i>OG asked about learning pods.</i> JL responded that they have been so successful but the government will not pay 75% of the funding next year and we need to decide if we can pay for it as it will have to come out of the pupil premium funding.</p> <p><i>DH asked what the level of participation is in enrichment activities.</i> JL answered that the upcoming EuroDisney trip sold out in 10 minutes, the Battlefields trip is selling slowly and breakfast club is becoming more popular alongside requests for support with trips.</p>	
10	<p>POLICIES</p> <p>Governors thanked KL for her work on the policies.</p> <p>There were some small amendments to the finance policy.</p> <p>The below policies were ratified:</p> <p>Management of sickness absence Appraisal and Capability Disciplinary procedure relating to misconduct Discretionary leave of absence Disciplinary rules for all employees Finance Policy</p>	
11	<p>AOB</p> <p>The Full Governing Body delegated the SFVS to the Resources Committee.</p>	
	<p>DATE OF NEXT MEETING</p> <p>28th March at 5.30pm</p>	

Meeting closed at 19.21

Signed:

Chair of Governors:

Date:

Professional Negligence Statement

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

Confidentiality Statement

Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of governing body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.