



Minutes of the meeting of the Governing Body held at Kings on Tuesday 6th December 2022 at 4pm.

Governing Body:

Name	Initials	Position	Type	Attended
Jo Luhman	JL	Head	Ex Officio	Y
David Harrison	DH		Parent Governor	Y
Paul Jackson	PJ		Partnership Governor	Y
June Phillips	JP		Co-opted Governor	Y
Vivienne Morell	VM		Staff Governor	Y
Keith Dixon	KD	Chair	Co-opted Governor	N
Kel Finan-Cooke	KF		Community Governor	Y
Owen Gardner	OG		Co-opted Governor	Y
Damon Wilson	DW		Parent Governor	N

In attendance:

Jennie Morgan	JM	Clerk to Governors
Martin Byrne	MB	Assistant Headteacher
Bruce Guyett	BG	Deputy Headteacher
Steph Reid	SR	Teacher
Student Leadership Team	SJLT	SJLT

	TOPIC	ACTION
1	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received and accepted from KD and DW.</p>	
2	<p>DECLARATION OF INTEREST</p> <p>None.</p>	
3	<p>STUDENT LEADERSHIP TEAM</p> <p>The Students leadership Team gave a presentation on what they have achieved in their first term in post.</p>	
4	<p>CHAIR'S ACTION/S</p> <p>None</p>	
5	<p>MINUTES OF THE MEETING OF 18 OCTOBER 2022</p> <p>The minutes were agreed and signed.</p>	

6	<p>MATTERS ARISING FROM THE MINUTES</p> <ul style="list-style-type: none"> • LB is off at the moment so hasn't come to the resources meeting. • DH sent a risk register link to CH and JL. KL replied with the risk register in its existing state. It is good practice to update once per year. <p>JL commented that it is there is not really time at the moment to do this. <i>DH replied that we should look at it once a year.</i> JL answered that we need to look at what is the purpose of doing it. Some of the risk is mitigated by the fact that we are a local authority school. <i>OG noted that in time it would be good to get it in place but at the moment we are firefighting.</i> JL told governors that KL has updated it as it stands.</p> <p>JP sent the EDI report to governors.</p> <p>The minutes will be signed when OG is next in school.</p>	
7	<p>SAFEGUARDING</p> <p>PJ came in and reviewed CPOMS. He uploaded his report to GovernorHub and noted that what is going on in the wider community is reflected at Kings. Safeguarding is robust and extremely effective at Kings but it is overwhelming nationally. At the moment without Local Authority support safeguarding is happening and has to be done through unique partnerships.</p>	
8	<p>RESOURCES UPDATE</p> <p>DH told governors there has been one Resources meeting since the last full governing body on 29th of November. We are still expecting a small in your deficit. The main purpose of the meeting was to look at the three-year draft budget. Surrey County Council had sent a note about the importance of not having draft budgets in deficit. There are some savings that could be made but we are holding those back currently.</p> <p>The data protection policy, the pay policy and supporting students with medical needs statement or ratified at the meeting.</p>	
9	<p>HEADTEACHER REPORT</p> <p>Applications are up and for the first time ever first choices have gone over our Published Admissions Number. Surrey Heath has a bulge year again if we take a bulge class it is a high risk of not having enough teachers but we risk losing the bulge money if we have too low numbers. <i>PJ asked if we are able to recruit.</i> JL replied we are fully staffed at the moment.</p> <p>If we get the capital spend positive, we are spending a lot on recruitment fees and there is no massive financial gain this year.</p> <p>There is another financial issue which is that we possibly offer too many options. We looked at a straw poll and language choices are shrinking. We are debating if we will have to cut something to make a financial saving as we have to save £500,000. The obvious ways we could do this are staffing, tutoring, Wey Valley</p>	

	<p>interventions, and East2West. This is because the staff pay rise and energy costs are not funded by the government.</p> <p>From the questions on the spreadsheet: Under the BET milestones the data for SEN support is wrong.</p> <p>Exclusions are very high how many are awaiting alternative provision? JL replied Pupil C should be in special school but nationally exclusions and permanent exclusions are up.</p> <p>There has been issues with mobile phones and parental engagement is down.</p> <p>JL pondered that we could employ an S8 behaviour manager who would not be a teacher but we would need to remove East2West etc.</p> <p><i>Governors commented that it feels like a smart thing to do.</i></p> <p>Parental engagement across the year groups is 62 to 66%.</p> <p><i>OG asked that the number of first choices was highlighted in the minutes and noted that it was a testament to the school.</i></p>	
<p>10</p>	<p>SAFEGUARDING AUDIT REPORT</p> <p>This will be added in termly so that governors can see the updated numbers. PJ did his training on Educare. PJ to collate safeguarding training records for governors.</p> <p>We pay for Internet from BET who use Fortiguard but Eduthing don't think that it's good and recommend SENZO.</p> <p>PJ saw the triage process which is where there is more targeted intervention and we will hopefully see how effective that is.</p> <p>Governors asked how to interpret the question regarding CSPA where it says 'there have not been any' this means they were not be taken forward by social services although we have made recommendations. <i>PJ noted that if parents don't agree to early help or child in need it doesn't go anywhere.</i> JL told governors that all interventions are now full, there is no space until mid to late January.</p>	<p>JM</p> <p>PJ</p>
<p>11</p>	<p>PUPIL PREMIUM REPORT</p> <p>MB asked what is the purpose of this document.t Although it is a statutory requirement Ofsted have been and gone. It has kept being pushed back but there have been some amendments; the most notable of which are the financial sums.</p> <p>The challenges are to improve well-being including attendance. MB told governors that if he was still in post he would want to schedule how to quantify the progress throughout the year. On page 11 impacts have been added. There is a challenge of finding comparable data. In terms of service pupil premium most is spent on less tangible things. We could not include them in the published strategy.</p>	

	<p><i>OG noted that it is fair to say it has a knock-on impact to other students.</i></p> <p>MB agreed that high-quality teaching improves outcomes for pupil premium students and impacts the other students.</p> <p>MB said that we have targeted to close the gap whilst elevating everybody.</p> <p>BG told governors that the 'gap' has grown nationally from 2019 to 2022. The disadvantaged cohort has increased and more and more students will fall into that disadvantaged category.</p>	
12	<p>FINANCIAL BENCHMARKING REPORT</p> <p>JL told governors this is for information only and is sent so that we can compare ourselves to other schools that are similar and is not done in size.</p> <p>The SFVS deadline is 17th March which means that it will have to go to resources on 20th January and FGB on 7th February.</p>	
13	<p>AOB</p> <p>JL informed the meeting that we interviewed for an assistant headteacher today but there was no star of the show. The person who came top of everyone's panel said something to do with respecting the hierarchy and has too much ego. We have not appointed.</p>	
	<p>DATE OF NEXT MEETING</p> <p>7th February at 5.30pm</p>	

Meeting closed at 17.44

Signed:

Chair of Governors:

Date:

Professional Negligence Statement

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

Confidentiality Statement

Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of governing body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.