



Minutes of the meeting of the Governing Body held at Kings on Wednesday 18th October 2022 at 5.30pm.

Governing Body:

Name	Initials	Position	Type	Attended
Jo Luhman	JL	Head	Ex Officio	Y
David Harrison	DH		Parent Governor	Y
Paul Jackson	PJ		Partnership Governor	Y
June Phillips	JP		Co-opted Governor	Y
Vivienne Morell	VM		Staff Governor	N
Keith Dixon	KD	Chair	Co-opted Governor	Y
Kel Finan-Cooke	KF		Community Governor	N
Owen Gardner	OG		Co-opted Governor	N
Damon Wilson	DW		Parent Governor	Y

In attendance:

Jennie Morgan	JM	Clerk to Governors
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	TOPIC	ACTION
1	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received and accepted from OG, KF and VM.</p>	
2	<p>DECLARATION OF INTEREST</p> <p>None.</p>	
3	<p>CHAIR'S ACTION/S</p> <p>None</p>	
4	<p>MINUTES OF THE MEETING OF 07 SEPTEMBER 2022</p> <p>The minutes were agreed and signed.</p>	
5	<p>MATTERS ARISING FROM THE MINUTES</p> <ul style="list-style-type: none"> • The code of conduct has been updated. • KF has sent the link to governors. • Steph Reid is continuing to try to organise a meeting with local student leadership teams. • The final version of the uniform survey will be sent out before half term. • Regarding Progress 8 score without the outliers, these have not yet been removed by the DfE but we have calculated it as -0.05 from -0.07. <p>JL commented that there are a huge number of outliers for next year.</p>	

	<p><i>PJ asked if these children were calculated by exam entries or using the January census.</i></p> <p>JL replied the January census. If we can get the children waiting for special school out by then it will make a difference. We have one complete non-attender and seven not doing eight subjects. Children are dropping subjects.</p> <p><i>KD asked if this is worth a chase up letter.</i></p> <p>JL replied that she was going to ask governors to write to Liz Mills.</p> <p>The following should be included in the letter:</p> <ol style="list-style-type: none"> 1. A permanently excluded child is only getting one day per week because Surrey transport will not pay as the north-west short stay school is not named on his EHCP. 2. Refugees living in Lakeside hotel. Families are given £8 per week and they live 1.986 miles away and Surrey transport will not provide transport for under 2 miles. <p>The letter should be cc'd to Michael Gove.</p> <ul style="list-style-type: none"> • The safeguarding policy was ratified subject to de-escalation process being changed to the correct terminology. • Behaviour policy has been done. • Attendance portal login was sent. • Asbestos management training. OG and DH did this DH asked if people had looked through the document. JL has had a request today for the BET to come and do a really in-depth look at the asbestos in the tower block. • MB re-sent logins for Educare and National College. • Safeguarding has been added to each agenda. 	
<p>6</p>	<p>SAFEGUARDING</p> <p>PJ is booked to come in the week commencing 7th November. We have had a visit from Ron Searle and he really liked some of the things KL has implemented which are not standard.</p> <p>.</p>	
<p>7</p>	<p>RESOURCES UPDATE</p> <p>DH told governors that the resources committee had approved the work experience and careers access policies and reviewed the CEIAG strategy. LB will come to resources to talk through.</p> <p>In terms of finance we set out this year with £170,000 in year deficit. This is now looking at £50,000 deficit predicted with a carryover of £800,000. On the basis of the last FMR we are in a reasonably good position.</p> <p>JL told governors that pay committee is taking place on Friday.</p>	<p>LB</p>
<p>8</p>	<p>HEADTEACHER REPORT</p> <p>JL told governors that regarding the milestones there is not much data because it is completed in autumn. We have not set targets yet. JL pondered that maybe governors should be involved in target setting.</p> <p>MB has added FFT 20 and FFT 50 into the milestones document suggesting progress 8 is zero for everything.</p>	

	<p>Looking at other targets we have hit in the middle of FFT 20 and FFT 50 for last year's cohort.</p> <p>MB noted that there is an inclination to go to FFT 20 as a school target. He thinks it is a mistake to put a FFT50 as it needs to be more aspirational.</p> <p><i>DH asked what is the history of using a FFT20 or 50.</i> JL replied that it is set by FFT 50 being average. The children all have an FFT20 target which can be adjusted slightly but we cannot go on below FFT50.</p> <p>MB stated that you are looking at English jumping 22% to go from a FFT50 to FFT20. <i>DW commented that we need to be more ambitious FFT 50 is too low and it doesn't send the right message for us as a school.</i> JL said that personally she thinks that English and maths should be as follows: English at least 75% and less at least 68%.</p> <p>MB suggested that we could do 10% across-the-board above FFT50. JL answered that we should individualised subjects based on Covid experience. <i>DW wondered if this is worth thinking back for a long discussion.</i> JL replied yes.</p> <p>Staff training - we have high numbers of staff undertaking training but the downside is that it creates cover and also upskills people and they leave. Cover is very expensive.</p> <p>In terms of student numbers we won our appeal for the year 9 place and have another appeal for year 7 on October 31st.</p>	
<p>9</p>	<p>GOVERNOR VISITS</p> <p>DH has come in for a health and safety visit last week primarily to check up on asbestos. Everything is pretty well controlled and the 163 page document has everything required on there that we need to have in place. This is updated every year and was last done in February.</p> <p>JL told governors that she has been informed that all SCC maintained schools are due an HSE visit.</p> <p>DH noted that the only little niggles were around the staff refresher training as there are no attendance records. He looked at the incident records since January and everything has been closed down from the last academic year. One incident did appear as if it may have been due to overcrowding in the classroom.</p> <p><i>DH went through some of the suggestions made in January e.g. the risk register and asked what are the big risk school faces.</i> JL asked what do we gain by having this. <i>DH said it helps governors to understand what the risks are in the school and prioritise.</i></p> <p>We need to find out if Surrey hold a risk register for Kings. DH will send Christabel a link to this.</p>	<p>DH</p>

10	<p>AOB</p> <p>Roles and responsibilities - it was asked if we can have a matrix of what should be done and whose responsibility it is.</p> <p>JP met with BG regarding the equality diversity and inclusion report and this will be sent to governors</p>	JP
	<p>DATE OF NEXT MEETING</p> <p>6th December at 4pm</p>	

Meeting closed at 19.15

Signed:

Chair of Governors:

Date:

Professional Negligence Statement

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

Confidentiality Statement

Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of governing body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.