



Minutes of the meeting of the Governing Body held at Kings on Tuesday 17th October 2023 at 5.30pm.

Governing Body:

Name	Initials	Position	Type	Attended
Jo Luhman	JL	Head	Ex Officio	Y
David Harrison	DH		Parent Governor	Y
Paul Jackson	PJ		Partnership Governor	Y
June Phillips	JP		Co-opted Governor	Y
Vivienne Morell	VM		Staff Governor	N
Keith Dixon	KD	Chair	Co-opted Governor	N
Kel Finan-Cooke	KF		Community Governor	N
Owen Gardner	OG		Co-opted Governor	Y
Damon Wilson	DW		Parent Governor	Y

In attendance:

Jennie Morgan	JM	Clerk to Governors
Mel Rodgers	MR	Deputy Headteacher

	TOPIC	ACTION
1	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received and accepted from VM, KD, and BG. Apologies were not received from KF.</p>	
2	<p>DECLARATION OF INTEREST</p> <p>PJ is now a full employee of the Bourne Education Trust.</p>	
3	<p>CHAIR'S ACTION/S</p> <p>DW and JL signed the document regarding the Phillip Southcote Centre and associated land.</p> <p>The suspension was reviewed and agreed.</p> <p>Governors agreed to spend £1000 on a course for the headteacher.</p> <p>We have amended the wording for service children on our Admissions policy.</p> <p>The TUPE issue with the cleaner has been signed by DH and KD.</p>	
4	<p>MINUTES OF THE MEETING OF 6TH SEPTEMBER 2023</p> <p>The minutes were agreed and signed.</p>	

5	<p>MATTERS ARISING FROM THE MINUTES</p> <p>From the matters arising:</p> <p>The constitution will be uploaded to Governor Hub. Regarding the wrong information showing on the website DH will check his cache. Terms of reference still need to be applied for the resources committee. YAS has reset all of the passwords for educare. AI to be added to the next agenda</p>	
6	<p>SAFEGUARDING</p> <p>JL told governors that the safeguarding information was contained in her headteacher report. The biggest change is that we have had an online DSL who has sadly now resigned. We have been using the Senzo software with 1081 total violations, but 92% of these are false. We are working with Senzo to try to remove these.</p> <p>It is not capturing information from CPOMS. If information is captured in lessons the message that is going around to the children is that we are monitoring it. The safeguarding team is very strong and meet fortnightly for safeguarding meetings.</p> <p>PJ will come in as safeguarding governor and do the single central record check.</p>	PJ
7	<p>RESOURCES UPDATE</p> <p>DH told governors that at the meeting on 27th September we approved the update to the asbestos management plan and the CEIAG. We went through the finances and the latest forecast is an in-year deficit of around £70,000. There is a huge carry forward from the end of last year and we are meeting again on 22nd November.</p> <p>JL told Governors we are now due an HSE inspection including asbestos. The last time we failed as we did not have Surrey's paperwork, even though the work had been done.</p>	
8	<p>HEADTEACHER REPORT</p> <p>JL told governors regarding the milestones the targets for current year 11 are all negative for progress. <i>Governors asked if this is using FFT50.</i> JL replied, yes.</p> <p>Our children on entry are the third lowest key stage 2 starting from exceptionally low target points. With year 10 at the moment there is no mechanism being released from the Department for Education to set targets as there are no SATS. We are unsure why they are coming up as negative. <i>Governors asked if we think they are real numbers.</i> JL replied yes. The top end are working very hard and the bottom end hardly read. We have 18 students not doing eight subjects.</p> <p><i>Governors asked if this year's cohort have the same attainment as last year.</i></p>	

<p>JL replied that it came out the same, but only 36 children from the year 10 mocks were making the expected progress. In terms of behaviour, DW, and possibly OG will come in and meet with some of the unhappy parents.</p> <p><i>Governors asked about the ebaccalaureate.</i> JL replied our ebacc numbers are like that as we don't force a language. There is new accountability as the government are bringing in the incentive to do languages.</p> <p>Regarding staffing the situation in music is sorted, but is not ideal , we have found an international teacher for key stage 3 and are buying in online GCSE lessons. Capital tuition will be providing theory music and this starts on Friday. We may have to do the same in year 10 but it is not as urgent. Sarah has agreed to support while she is on maternity leave.</p> <p>Student numbers – Surrey have asked for the second time for us to take a September 2024 bulge class. Alex Russell thought it is best for us to say no. We also would need 4 demountable classrooms.</p> <p>Governors agreed that the answer to this question should be no.</p> <p>QA visit This is the new way we have to assess ourselves against Surrey criteria. We can go in and add in an action about what we are going to do. It helps us to write the school development plan and is part of a working pilot about different ways of judging schools.</p> <p>Ron Searle visited us and is happy with everything we are doing. We provided him with the SEF, the SDP, the literacy values, the think, read audit and behaviour report. <i>Governors asked regarding behaviour and vision what is quantifiable and measurable.</i> MR will look at this and make it tighter.</p> <p>JL told governors we are running a parent forum on 31st October regarding homework and behaviour.</p> <p>MR told governors that a survey had been sent to students at 5 pm on Friday regarding the homework and we have had 300 responses already. We will then be starting to look at relaunching what homework might look like.</p> <p><i>Governors asked how they evidence that they have looked at the development plan across the year.</i> JL answered. It will be ragged</p> <p><i>Governor suggested we could look at splitting CBT between non staff governors to speak to subject leaders. This could be planned at the beginning of the year, the progress checked in the middle of the year and the results at the end of the year.</i> JL noted that this could be manipulated and that people's expertise should be used appropriately, but governors could speak to children.</p> <p><i>Governors stated that they ought to have a function where they can check that CPD is being delivered.</i></p>	<p>MR</p>
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	<p><i>JP told governors that when she visited she witnessed the EDI CPD and the quality of questions the teachers were asking showed that the CPD was working.</i></p> <p>MR suggested that governors trail a member of staff so therefore they were not seen as monitoring, but with the familiar face.</p> <p>OG will split between the governors off-line and a report to be written after. OG to liaise with MR.</p>	OG
9	<p>CONTACTING STAFF OUTSIDE OF HOURS POLICY</p> <p>JL told governors that the idea behind this was that there would be no emails after 6 pm and then people have created WhatsApp groups work. Work stuff is being sent during evenings and weekends. Matt Jones wrote the policy.</p> <p>Governors approved the policy.</p>	
10	<p>AOB</p> <p>The prepaid expense card information was approved.</p> <p>JP told governors that she had met with BG today regarding EDI.</p> <p>PJ commented that this has been a positive meeting and he is proud to be a governor here discussing strategic and staff well-being issues.</p> <p>JL thanked the governors who came in to try to recruit new governors at the parent information evening.</p> <p>DH commented the opening evening was fantastic.</p>	
11	<p>DATE OF NEXT MEETING</p> <p>5th December at 4pm</p>	

Meeting closed at 18.53

Signed:

Chair of Governors:

Date:

Professional Negligence Statement

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

Confidentiality Statement

Governors respect the confidential nature of discussions and do not disclose governor business or decisions. When minutes of governing body meetings, Part 1, are approved they are made available to any member of the public who requests sight of them.