



**Minutes of the meeting of the Governing Body held on Thursday 12<sup>th</sup> July 2018 at 4.00 pm.**

**Governing Body:**

Name	Initials	Position	Type	Attended
Jenny Tuck	JT	Chair	Co-opted Governor	Y
Charlotte Morley	CM	Vice Chair	Co-opted Governor	N
Jo Luhman	JL	Head	Ex Officio	Y
David Barter	DB		Partnership Governor	N
Philip Goddard	PG		Parent Governor	N
Beverley Harding	BH		Partnership Governor	N
Gavin Price	GP		Co-opted Governor	N
Graham Rudd	GR		Parent Governor	N
Martin Sands	MS		Local Authority Governor	Y
Leticia Welmers	LW		Staff Governor	Y

**In attendance:**

Jennie Morgan	JM	Clerk to Governors
Eamon Lally	EL	
Student Leadership Team – Amelia, Lucy, Alex, Miguel		

	TOPIC	ACTION
1	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received and accepted from CM, GP, GR, DB, and PG.</p>	
2	<p><b>DECLARATION OF INTEREST</b></p> <p>There were no new declarations of interest.</p>	
3 & 4	<p><b>PRESENTATION BY THE STUDENT LEADERSHIP TEAM – INCLUDING WORK ON VALUES &amp; STUDENT LEADERS WORK WITH GOVERNORS TO IDENTIFY PRIORITIES REGARDING VALUES</b></p> <p>The student leadership team presented to governors on how they gained their roles, and their ideas moving forward.</p> <p>Governors welcomed Amelia, Lucy, Alex, and Miguel. Miguel spoke about marking and rewards including the move towards more inclusive rewards.</p>	

	<p>Amelia talked to governors about values and how we were moving from having 10 values to 5. Governors were asked to spend some time coming up with values. The suggestions were; integrity, value, respect, tolerance, high aspirations, honesty, and not making excuses.</p> <p>The student leadership team came up with responsibility, aspiration, resilience, respect, and integrity. Lucy would also like passion included as a value.</p> <p>Governors questioned whether inclusivity should also be a value. After some discussion it was agreed that responsibility, aspiration, respect and integrity would be 4 of the values and a final fifth value would be decided upon.</p> <p>Definitions of the values were also discussed. The final values and definitions are:  <b>Aspiration</b> – wanting to be the best you can be with passion, enthusiasm and commitment  <b>Community</b> – working together and supporting each other to ensure we can all do our best  <b>Integrity</b> – honestly doing the right thing even if no one ever knows.  <b>Respect</b> – accepting and valuing our differences with courtesy and consideration  <b>Responsibility</b> – doing the things you are expected to do and accept the consequences or results of your actions</p> <p>Our Vision Statement is:</p> <p><b>To have uncompromising aspirations for every individual and for the school to be an exceptional, caring and inspirational community</b></p> <p>Lucy spoke to governors about future student collaboration. There are plans to have buddy systems in place and social times when students are put together.</p> <p>Governors asked what the priority for the student leadership team is to push the school forward. Alex answered well-being, Lucy answered equality with not only top sets getting opportunities, Amelia replied career pathways – ensuring students are aware of what they need to do for their chosen career and Miguel chose reputation.  <i>Governors commented that mentoring is very important and a great initiative.</i></p> <p>Governors would like the student leadership team to come back in the second half of the autumn half term</p> <p>Governors thanked the student leadership team for their time and presentation.</p>	JM
5	<p><b>CONSTITUTION OF THE GOVERNING BODY</b></p> <p>Governors voted unanimously in favour of Susan Belgrave (SB) and Eamon Lally (EL) to become governors from 1st September 20 18.</p>	
6	<p><b>MINUTES OF THE MEETING OF 26 APRIL 2018</b></p> <p>The minutes of the meeting of 26<sup>th</sup> April 2018 were signed and agreed.</p>	
7	<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>TB provided feedback at the Teaching and Learning meeting.</p>	

	<p>JL will get dates from DN to invite governors to house council meetings. The Head boy and girl attended this meeting. JT will check with CM if she has asked regarding the access to Farnborough Fins.</p>	<p><b>JL</b> <b>JT</b></p>
<b>8</b>	<p><b>REVIEW OF COMMITTEE MEMBERSHIP AND CHAIRS FOR 2018-19</b></p> <p>EL would like to join the Teaching and Learning and Resources committees. SB would also like to join the same committees.</p> <p>JM to email out committees and chairs information.</p>	<p><b>JM</b></p>
<b>9</b>	<p><b>CHAIRS' ACTION</b></p> <p>There have been no emergency actions since the last meeting.</p>	
<b>10</b>	<p><b>HEADTEACHER REPORT</b></p> <p>JL Circulated a comprehensive and lengthy report in advance of the meeting.</p> <p><i>Governors asked about the three year 11 students that JL had asked to be removed from the data.</i> JL noted that one is now at an alternative provision and two left school the week after census. We would like them to be removed from the data - we can upload up to 12 pages of data to support this. Schools are trying to remove outliers from data but are struggling to get evidence.</p> <p><i>Governors asked whether another reminder regarding changes to the school day will go out before the end of term</i> School replied yes, a booklet will be going out with all the changes.</p> <p><i>Governors noted the uprise in the number of students taking citizenship GCSE</i> School told governors that it is now in two option blocks, giving more students the opportunity to take citizenship as an option.</p> <p><i>JT stated as a side note that EL will be the governor responsible for data protection.</i> <i>Governors asked if we were fully staffed.</i> School replied that we are not fully staffed yet in science until January. JL will teach two periods and LB will be able to teach years 7 and 8. We have appointed a second in science and a science technician. <i>Governors asked if there were continued recruitment problems</i> LW noted that we do have great problems but get there in the end. JL commented that we hold our nerve and 'sell' Kings effectively. JL continued with her report, telling governors about the site and the asbestos coming out over the summer holidays. There is a nine month plan in place to replace the windows. We are impressed with Fowlers' work plan.</p> <p><i>Governors asked what precautions are being taken around safeguarding during the building work</i></p>	

	<p>School replied that all workers are DBS checked. There will be Harris fencing around the work and the compound will be in the netball courts. There will be alarm signs on the scaffolding.</p> <p><i>Governors asked if the work is being done in a block during the holidays.</i></p> <p>School answered no, this will be continuous over nine months</p> <p><i>Governors noted that they have a duty of care to ensure that JL does not take on too much.</i></p> <p>JL continued that we applied for money under the Frimley Fuel Allotments Grant and were given £1000 for library books.</p> <p>LB also met the chair of the Wellcome Trust regarding costs for the Gatsby benchmarks.</p> <p><i>Governors noted that under attendance there are a lot of red arrows.</i></p> <p>School replied that one of the issues is children being authorised to be at home by other authorities such as CAMHS. We will start fining in September for unauthorised absences. Lots of students take holidays at the end of term.</p> <p>It was noted that at the year 10 parents evening parents were told if the children were off they needed to catch up with work. Some parents have the attitude that school should do everything to support their child when they are off for two weeks.</p> <p><i>Governors asked if there is a common correlation between attendance levels and performance.</i></p> <p>School responded yes. If their attendance is 90% or lower they are at least one grade lower in every GCSE.</p> <p>Governors thanked JL for such a comprehensive report</p>	
<b>11</b>	<p><b>SAFEGUARDING</b></p> <p>JT meets with TB every half term. There has been a lot of work following the audit to fill the gaps.</p> <p>There is a new version of 'Keeping children safe in education' out on 3rd September. We may need to change the safeguarding policy a little in response to this. We also need to look at the restraint policy.</p>	<b>JT</b>
<b>12</b>	<p><b>COMMITTEES, NOMINATED GOVERNOR/OTHER REPORTS</b></p> <p>Governors accepted the minutes from:</p> <p>Resources committee on 14th March 2018, and 25 April 2018.</p> <p>Staff and Students committee on 7th March 2018.</p> <p>Teaching and Learning committee on 21st February 2018.</p>	
<b>13</b>	<p><b>GDPR</b></p> <p>JL told governors that there was all staff training on GDPR last Friday.</p> <p>LW noted that staff were positive and it was not as frightening as they thought.</p> <p>BH has done training through her business already.</p>	

	<p><i>Governors asked if staff sign out the trips folder as personal data should not be taken out of school</i></p> <p>School responded that each member of staff with responsibility for a trip has their own identical folder.</p> <p>LB will come to the next meeting regarding data protection and TB will come to the next meeting regarding safeguarding.</p>	<b>JM</b>
<b>14</b>	<p><b>POLICIES</b></p> <p>Governors noted the need to be consistent with the wording regarding ‘pupils’ or ‘students’ in school policies / documentation.</p> <p>The Supporting pupils with medical conditions policy was ratified.</p> <p>JT to speak to GG regarding the accessibility plan.</p> <p>On the new behaviour policy a line needs to be added regarding both permanent exclusion and mobile phones but the policy was ratified with amendments.</p> <p>The following policies were ratified:  The staff and governor code of conduct  Health and safety policy  Governor allowance policy</p>	<b>JT</b>
<b>15</b>	<p><b>RECENT DEVELOPMENTS</b></p> <p>Already discussed during the meeting.</p>	
<b>16</b>	<p><b>GOVERNOR TRAINING AND DEVELOPMENTS</b></p> <p>JT will update in September.</p>	
<b>17</b>	<p><b>SELF EVALUATION (OF GOVERNANCE)</b></p> <p>Governors have met with the student leadership team  Discussed and ratified policies  Looked at the safeguarding of pupils</p>	
	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting will take place at 4pm on Tuesday 18<sup>th</sup> September 2018.</p>	
	<p><b>AOB</b></p> <p><b>Work experience</b>  JL noted that we used to offer work experience. Year 10 would like it back, however it costs £38 per child. Kings cannot afford to spend £3500-£4000 on work experience.  JL asked governors if we can ask Year 10 to pay if they want to do it. This would enable school to fulfil Gatsby benchmark number 6 - workplace experience.  <i>Governors answered that a letter with an expression of interest in paying £38 to undertake work experience could be sent to year 10.</i></p>	

Meeting closed 6pm.

Signed:

Chair of Governors:

Date:

**Professional Negligence Statement**

Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.

**Confidentiality Statement**

Governors should respect the confidence of those items of business which a governing body decides and not disclose what individual governors have said or how they have voted within a meeting.